



Warmingham CE Primary School

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'A Caring Christian Family Where We Grow Together'

9th July 2020

Dear Parents,

Further to the guidance from the government last week, I am now in a position to provide some information about the full opening of Warmingham CE Primary. The following letter contains a lot of information which you will need to read carefully to ensure that we minimise the risk for everyone – the children, your family, my staff and their families.

The following plan for the safe reopening of our whole school will go for approval to the RCSAT board of Directors but I thought it was important to reassure parents that **we will** be opening to all children and the points below will hopefully answer many of the questions and concerns you may have. Obviously, plans are being put in place in July for an opening in September and as we are all aware situations can change rapidly in this current climate. There will be further correspondence from myself before the end of the summer term, with final correspondence, taking into account any guidance amendments, during the last week in August. As new information becomes available the plan may well be adapted to meet any new guidelines.

The measures we have set out provide a framework for the school to put in place proportionate protective measures for children and staff, whilst also ensuring that all pupils receive a high quality education that enables them to thrive and progress. In welcoming all children back this autumn, we are working on minimising the number of contacts that a pupil has during the school day as part of implementing the system of controls outlined below to reduce the risk of transmission.

When will my child return to school?

The government have stated that all children will return to school in the autumn term. Term will begin as planned on **Wednesday 2nd September**. All children will return to school on this day and attendance at school will then be mandatory. The school will resume five days a week for all children with some phased transition for our Reception New Starter Children which has been outlined on a separate letter for those parents.

What is a 'bubble'?

You may have heard the term 'bubble' used over the past few months. This refers to the groups that children are required to be in throughout the day. 'Bubbles' from September will be class bubbles. 'Bubbles' will continue to take break and lunchtimes at different times during the day and will not mix with each other.

Class Bubbles will be taught by:

Otters (Reception):	Mrs Allen
Hedgehogs (Year 1):	Mrs Bugliarello and Mrs Knight
Squirrels (Year 3/4):	Mrs Craven and Mrs Morris
Badgers (Year 5/6):	Miss Rauer and Mrs Gregory

Our mid-day assistants will also be allocated to specific classes.

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Will my child have PE lessons?

Sports Coaches North West will continue to be working with us on Monday. We are also in the process of appointing another member of staff who will be job sharing with Mrs Craven and delivering one day of PE. Children will need to bring their PE kits into school on a Monday and Wednesday.

Can staff move between bubbles?

In order to provide a broad and balanced curriculum, whilst also supporting pupils where needed, staff movement between bubbles will be kept to a minimum but is permitted in the latest guidance so we can cover staff sickness, absence, have supply teachers in school and have peripatetic music teachers etc. Mrs Killilea and I will be working with small groups to deliver our Maths curriculum.

Does my child need to wear full school uniform:

All children will need to wear their full school uniform from September. Please contact our uniform suppliers, 'Badged' ([01270 747525](tel:01270747525)) should you require any support with this. If you require more details on uniform purchase and prices, please contact Mrs Marsden and she will be able to point you in the right direction.

What arrangements are in place for the start and end of the school day?

Staggered start and finish times will continue in the autumn term. Parents will be given a drop off and collection time for each year group.

Drop Off and Pick Up Times:

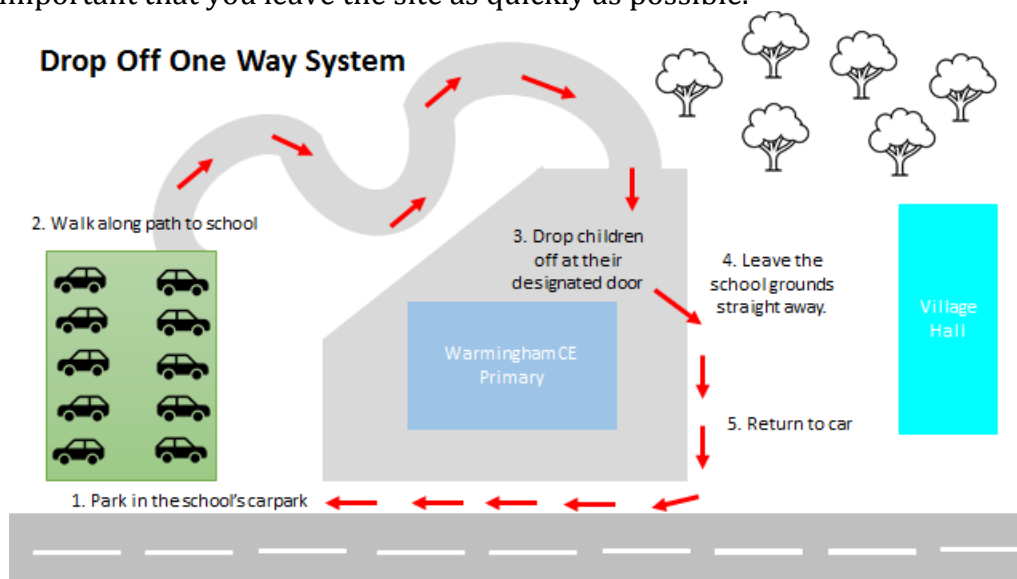
Otters and Hedgehogs: 9:00am to 3:10pm

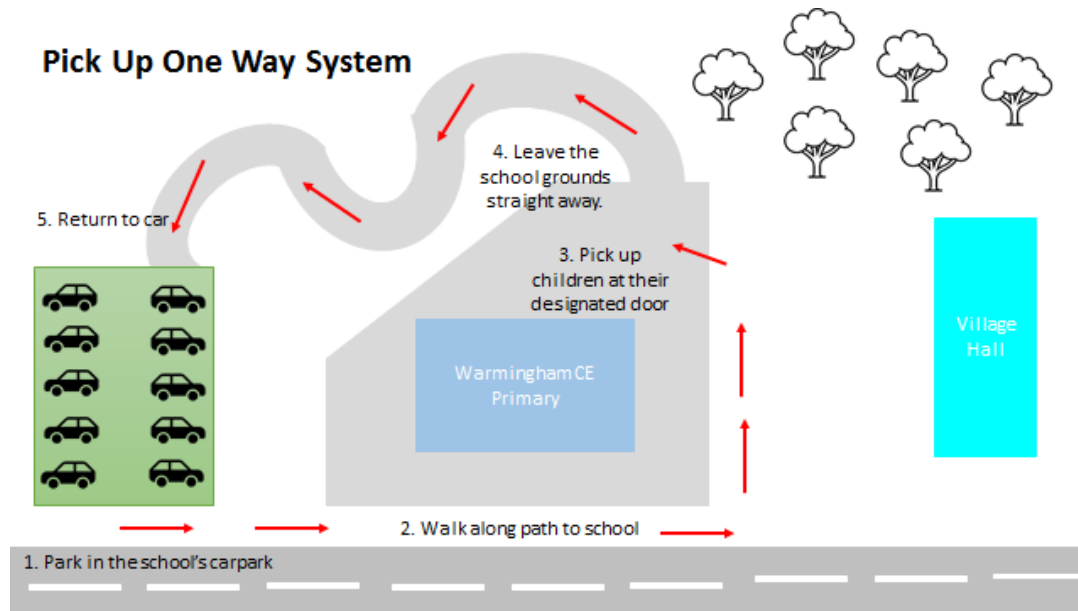
Squirrels and Badgers: 8:50am to 3:00pm

Please drop your children off at the earlier time, if you have children in more than one bubble.

Parents **must** adhere to these times otherwise we will risk cross contamination between bubbles. Please do not arrive early. Only **one** parent/adult is allowed to accompany children at drops off and picks up times. If you are late we ask you to wait until 9:15am to ensure that the children are in school and all of the adults have left the site.

When dropping off or collecting, parents must follow the one way system in place and observe current **social distancing guidelines**. The one-way system is clearly signposted for parents. Mrs Marsden and I will also be on hand to help. Children must remain near parents at all times at drop off and pick up. It's also important that you leave the site as quickly as possible.





What will a typical day look like?

Lessons and activities will follow a broad, balanced and ambitious curriculum from the start of the autumn term. We will make use of existing flexibilities to create time to cover the most important missed content: for example through an emphasis on reading, writing and maths.

Each bubble will have allocated play and lunchtimes to ensure that bubbles don't mix. Each bubble is also given an allocated toilet slot, again to ensure that bubbles do not mix. Children will be able to go to the toilet at other times but an adult will ensure it is not in use.

What about Lunchtimes?

Lunch is to be eaten at the children's desks in the classroom area. Lunch can be ordered from the school but at present we will not be able to serve the full hot lunch option. A modified hot lunch menu has been devised. At present we will not be able to offer a snack at break and we ask you to send something with your child if they want a break time snack.

Week 1:

Monday	Tuesday	Wednesday	Thursday	Friday
Turkey Bap Cheese Bap (V) Vegetarian Sausage Roll (V)	Cheese Bap (V) Chicken Fillet in a Bun	Ham Bap Cheese Bap (V) Sausage in a roll *	Turkey Bap Cheese Bap (V) Fish Finger Roll	Cheese Bap Organic burger in a bun Vegetarian burger in a Bun
Vegetable Sticks	Vegetable Sticks	Vegetable Sticks	Vegetable Sticks	Bag of Wedges
Flapjack Fresh Fruit	Shortbread Fresh Fruit	Chocolate Crunch Fresh Fruit	Homemade Cookie Fresh Fruit	Lemon Muffin Fresh Fruit
Drink	Drink	Drink	Drink	Drink

Week 2:

Monday	Tuesday	Wednesday	Thursday	Friday
Ham Bap Egg Bap (V) Cheese Toastie (V)	Turkey Bap Cheese Bap (V) Vegetarian Sausage Roll (V)	Cheese Bap (V) Sausage in a roll *	Pizza Slice (V) Cheese Bap	Ham Bap Egg Bap (V) Fish portion in a bun
Vegetable Sticks	Vegetable Sticks	Vegetable Sticks	Potato wedges	Bag of chips
Chocolate Crunch Fresh Fruit	Oatie Biscuit Fresh Fruit	Fruit Cake Fresh Fruit	Dorset Apple Cake Fresh Fruit	Lemon Bite Biscuit Fresh Fruit
Drink	Drink	Drink	Drink	Drink

*Quorn Sausage Available

Children are not to access the main building during lunch time and movement of the children will be tightly controlled so they remain in their bubbles throughout the lunchtime period either in their class or outside on the playground at their allocated time or on the field in their bubble zones.

What changes have been made inside of school?

Classroom Spaces

- All desks are forward facing where children can sit side by side.
- There will be minimal movement around the corridors with all classrooms using exterior doors for access.
- All children will have their own pencil case with equipment in.
- Channels for the teacher have been created behind the desks for teachers to move .
- All furniture not being used has been stored, including soft furnishings which cannot be cleaned.
- Doors to be propped open to allow for ventilation and limit the use of door handles (where safe to do so bearing in mind fire safety and safeguarding).
- Windows will be opened across the school as soon as the school is open.
- Cloak rooms to be left empty and children to keep their coats, PE kits (when needed) on the back of chairs.
- Children are discouraged from bringing anything from home that is unnecessary. Only a water bottle, snack, PE kit and coat will be required with a lunch box if they are not having a school meal.
- Classroom spaces will be accessed from a singular entrance and directly from outside.
- Children will not be allowed to use the corridors unaccompanied.
- Wedges to be used to keep doors open.
- We are purchasing A4 transparent zip wallets that the children can use to transport their reading book and reading journal to and from school in so they don't need a big bag or even book bag as everything brought in will be kept on or under their desk space.
- **NO Bags, Rucksacks, Book Bags, pencil cases, toys, show and tell allowed to be brought into school for now (everything that your child needs for learning will be provided including their very own individual pencil case.**

Outdoor Space

- Different areas / zones for each class will remain.
- Where lessons and weather permit, learning is to take place outside; teachers should use outdoor education wherever possible.
- Children are not to enter the building alone during break time.

Toilets

- Toilets will not be allowed to become overcrowded and staff will supervise entry/exit.
- Toilet breaks will be kept to a minimum and only one child at a time will be allowed to go to the toilet at a time.
- Toilets will be cleaned more regularly during the day and deep cleans of toilets will take place weekly.

What hygiene measures has the school put in place? Please note, the systems we have in place are aimed at reducing the risk. They will not eliminate the risk.

- Enhanced hygiene practices will continue throughout the school.
- There will be regular cleaning throughout the day and all shared equipment will be cleaned thoroughly before passing onto another bubble – IT equipment. Enhanced and rigorous cleaning practice will take place at the start, end of the day with a deeper clean on a Friday

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evening. Additional cleaning will also occur during the day after any shared equipment has been used. This will include lunchtimes.

Teachers will talk with the children about safe hygiene practice. It will include regular hand washing for the recommended time throughout the day. This will generally be every 90 minutes. It will include talking to children about the 'Catch it. Kill it. Bin it.' approach to good infection control. Cleaning materials will be available in all classrooms, including soaps and hand sanitisers.

Can I come into school?

Unfortunately not, at this time, parents are not allowed into the school building. Any communication should be done via email, telephone, conference call or the postbox outside the main office. Until further notice all meetings will be conducted either via Zoom or over the phone.

What if my child is ill/shows symptoms at school?

Children should be kept off school if they are showing any signs of being under the weather or poorly with any COVID or non-COVID symptoms. If we all play our part over the course of the autumn period when germs and bugs can be at their most prevalent, we can help to make the school reopening plan be a successful one. I know as a working parent myself, sometimes we can be tempted to dose our children up with calpol and send them into school hoping that they will get through the day. It is crucial that you don't do that at this point in time for obvious reasons.

Please do not send your child to school if they have coronavirus symptoms or have tested positive in the last 7 days. ([coronavirus \(COVID-19\) symptoms](#))

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home. Whilst, a child is awaiting collection, they will be moved to first aid area where they can be isolated with adult supervision from 2 meters away. Full PPE will be worn by the member of staff caring for the child while they await collection.

Any child sent home will be advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). At this point an alert letter will be sent out to the bubble and any other contacts they may have had in school – Before school club/After School club – to ask them to remain vigilant to symptoms. Any child displaying symptoms should remain off school until the test results have been received. We ask that all parents inform us immediately of the results of a test so that any appropriate action can be taken. If the test is negative the child's bubble will be informed that there is not a case in school.

If someone tests positive, they should follow the '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days. At this point school will contact the local health protection team who will work with the school to guide them through the actions which will need to be taken. The health protection team will provide definitive advice on whom must be sent home.

Home Learning

With COVID 19 still circulating in the community there may be a time when I will need to either close a bubble or close the whole school. Bubbles will only be closed if there is a confirmed case and the school maybe closed if there was an outbreak. An outbreak is confirmed as two or more positive cases within 14 days. At this point the school would work with our local health protection team.

Any bubble or school closure would result in home learning re-ignited for those pupils affected and immediate remote education would be offered. This would take the form of the planning we have been using since June 1st with the addition of high quality video with teachers explaining new content.

Every class teacher would provide a detailed weekly plan of writing, maths, reading, spelling and topic work to support the children at home. In addition to this we are also harnessing some resources to allow us to use online face to face teaching at this point and pupils to share their work so that we meet the latest DfE requirements of a consistent online tool which allows daily interaction, assessment and feedback.

What to do now....

We are currently successfully working with three bubbles within school at present. I wanted to reassure you that all the systems, procedures and processes we have implemented are working well. I do understand however, that for some of you this may be an anxious time thinking about sending your children back to school. I was exactly the same with Tilly and Jess. Please ring me if you would like to discuss any of your worries or concerns.

I do firmly believe though that returning to school in September is vital for children's well-being and education. The risk to children themselves of becoming severely ill from COVID-19 is very low. There are negative impacts to being out of school for such a long time, not only to their education but also their mental and physical health. For the vast majority of children, the benefits of being back in school far outweigh the low risk from the coronavirus.

I appreciate that this is a lot of information to absorb and we are still in the process of firming some of the finer details. However, I thought that it was important to share with you how a full re-opening of Warmingham CE may look in September. Please, if you are worried about any aspects of our re-opening or just want to ask a question or too, phone me. I'm just on the end of the phone.

Thank you as always for your support, patience and understanding during these past few months and I look forward to welcoming you all back to school in September and for our school to become a whole once more.

Kind Regards,



Kate Appleby
Principal of Warmingham CE Primary
Proud member of the Rural Church Schools Academy Trust